

AGENDA

Meeting: WESTBURY AREA BOARD
Place: The Laverton, Bratton Road, Westbury BA13 3EN
Date: Thursday 2 February 2017
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk

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Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker (Vice-Chairman)	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins@wiltshire.gov.uk
Cllr Gordon King	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham (Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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Items to be considered	Time
1. Chairman's Welcome and Introductions	
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 10</i>) To confirm the minutes of the meeting held on 8 December 2016.	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Chairman's Announcements	
6. Youth Grants (<i>Pages 11 - 54</i>) To consider applications for funding from the Youth Grants Scheme.	
7. Youth Awards (<i>Pages 55 - 58</i>) An update report by the Community Engagement Manager is attached.	
8. Partner and Community Updates (<i>Pages 59 - 72</i>) To receive any updates from partners. Some reports have been received and are included in the pack. <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire & Rescue Service • BA13+ Community Area Partnership • Wiltshire Clinical Commissioning Group • Healthwatch Wiltshire • Health & Wellbeing Group • Westbury Town Council 	
9. Cyber Crime Sgt Paul Harvey from the Crime Prevention Team will give a presentation on cyber crime.	
10. Community Hub Update The Chairman will present an update at the meeting.	
11. Westbury Joint Strategic Assessment (<i>Pages 73 - 78</i>) At the last meeting the Area Board agreed that further consideration be given to this at the next meeting and that the report, slides and updated scoring figures be made available.	

The Community Engagement Manager will report further at the meeting.

The report, as circulated at the last meeting, and updated scoring figures are attached. Slides will be shown at the meeting.

12. **Leigh Park Community Centre, Westbury - Site Ownership Issues**

A progress report on the transfer of land from Persimmon Homes (Wessex) to Wiltshire Council will be made at the meeting.

13. **Update on Defibrillators** (*Pages 79 - 80*)

The Chairman will provide an update at the meeting. An application for a community grant for this project is attached for consideration.

14. **Great British Spring Clean**

The Community Area Manager will explain how communities can be involved in the 'Great British Spring Clean' litter picking events.

15. **Community Area Transport Group** (*Pages 81 - 88*)

To receive the notes of the Westbury Community Area Transport Group meeting held on 13 January 2017 and to consider the recommendations set out in the notes.

16. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

Thursday 13 April 2017 at The Laverton, Westbury, BA13 3EN.

Future Meeting Dates

Thursday 15 June 2017 at The Laverton, Westbury BA13 3EN

Thursday 10 August 2017 at The Laverton, Westbury BA13 3EN

MINUTES

Meeting: WESTBURY AREA BOARD
Place: The Laverton, Bratton Road, Westbury BA13 3EN
Date: 8 December 2016
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Jenkins, Cllr Gordon King, Cllr Jerry Wickham (Chairman) and
Cllr Russell Hawker (Vice Chairman)

Wiltshire Council Officers

Laurie Bell – Associate Director Communities & Communications
Liam Cripps – Community Engagement Manager
Jan Bowra – Locality Youth Facilitator
Lorraine Walters – Older People's & Carers' Champion
Roger Bishton – Senior Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Stephen Andrews, Cllr Ian Cunningham, Cllr Francis Morland
Bratton Parish Council
Coulston Parish Council
Dilton Marsh Parish Council – Cllr Francis Moorland
Edington Parish Council – Cllr Mike Swabey
Heywood Parish Council – Cllr Francis Morland

Partners

Wiltshire Police
Wiltshire Fire and Rescue Service

Wiltshire NHS
BA13+ Community Area Partnership – Carole King, Phil McMullan

Total in attendance: 28

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Sonja Harris – Dilton Marsh Parish Council Inspector James Brain – Wiltshire Police</p>
3.	<p><u>Minutes</u></p> <p>Resolved:</p> <p>(1) To receive the notes of the inquorate meeting held on 6 October 2016.</p> <p>(2) To confirm the minutes of the meetings held on 4 August and 9 November 2016 as a correct record.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following announcement which was included in the agenda pack:-</p> <ul style="list-style-type: none"> • The Rural Crime Partnership for Wiltshire and Swindon <p>The Chairman drew attention to this partnership and noted that its aim was to reduce the number of victims of rural crime, improve the confidence of rural communities in reporting crimes knowing that action would be taken and to reduce offending and re-offending.</p> <p>Wiltshire Police encouraged all of the rural communities to sign up for their free messaging system, Wiltshire and Swindon Community Messaging, where local officers and their press office sent out local police and crime updates by email, text and voicemail. Several recent policing operations had resulted in real successes across rural communities. Further information was available at www.wiltsmessaging.co.uk</p>
6.	<p><u>Community Hub Update</u></p> <p>The Chairman welcomed Cllr John Thomson, Deputy Leader of Wiltshire</p>

Council and Laurie Bell, Associate Director, Communities & Communications who were attending to provide a Community Hub update.

Cllr Thomson explained the original concept of the campus as follows:-

- Community campuses would reflect local needs
- Based on the rationalisation of buildings and co-location of services
- Community groups would engage and help design and run campuses
- Operating model based on a third council staff, a third volunteers and a third apprenticeships and work experience
- 19 community groups were established to draft conceptual plans on behalf of area boards
- Linked to the vision encouraging communities to do more

He went on to explain that

- The original concept was aspirational and visionary
- The economic changes – have impacted on the original concept
- Asset values changed and other opportunities arose
- Community groups needed clarity of budget framework
- Expectation levels were high – delivery became a challenge given the shifting economy
- Recognition that the big campus models; such as Corsham, not right for all communities and unaffordable across the county
- Reviewed the need and the new opportunities

Laurie Bell explained the subsequent concept of a community hub, initially provided at Calne, as follows:-

- Developed a new community hub model in Calne Library
- Investment to create a vibrant multi-purpose community space and place
- Self-access model – open + hours
- Increased the number of volunteers
- Helping with the sustainability of services
- Opened August 2016
- Multi-purpose, flexible space
- Meeting rooms and library space used by 20 organisations, including Citizens Advice Wiltshire
- Plus support group for parents with children on the autistic spectrum, arts group, and theatre productions
- New Open + system allows community access outside normal library hours - opening hours increased 37.5%
- Library membership has increased by 7.8% compared to the same period last year

The Area Board was informed that funding would be allocated for a Westbury Community Hub during the next phase of development starting next year and Cllr Thomson stressed that it was for the Community Area to decide exactly

	<p>what facilities would be most appropriate for Westbury. He informed the meeting that he had visited both Westbury Library and the former youth club premises and noted that</p> <ul style="list-style-type: none"> • The library - currently upper floors are under utilised • Ground floor could be extended • Refurbishment could provide <ul style="list-style-type: none"> – Meeting rooms/community spaces – Flexible library furniture – Self access open + model – The provision of a lift • Former youth centre – could be utilised by schools and community groups <p>The next steps would need to be</p> <ul style="list-style-type: none"> • An audit demand for community space • Engage area board and local community in the opportunities • Assess need for community hub and most appropriate location <p>During the subsequent discussion, there was a general consensus that facilities should be provided as central as possible in the town and that detailed refurbishment proposals for the Library should be investigated as a priority.</p> <p>It was considered that further thought and consultation should be carried out by the Area Board as a matter of some urgency and it was</p> <p>Resolved:</p> <p>That the four County Councillors meet with the Community Engagement Manager as a matter of some urgency to take this matter forward and to report back to the Westbury Area Board with their initial findings.</p>
7.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted the following updates from key partners:-</p> <ul style="list-style-type: none"> (a) Wiltshire Police (b) Dorset and Wiltshire Fire & Rescue Service (c) BA13+ Community Area Partnership (d) Wiltshire Clinical Commissioning Group (e) Healthcare Wiltshire (f) Westbury Town Council
8.	<p><u>Westbury Joint Strategic Assessment</u></p>

	<p>The Community Engagement Manager presented a report which provided an update on the outcome of the 'Our Community Matters' Joint Strategic Assessment (JSA) event which was held on Tuesday 8 November 2016 at the Leigh Park Community Centre.</p> <p>It was noted that almost 80 members of the public and partner agencies attended and participated in this event, which focused on the data set out in the Community Area Joint Strategic Assessment 2016-17. The JSA brought together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the past six months and the priorities emerging from these events would be used to focus and support strategic projects, activities and services across Wiltshire. All participants at the JSA event on 8 November had the opportunity to vote on the priorities but there had been some technical problems in the recording of votes. This had now been rectified and the scoring figures had now been updated.</p> <p>Resolved:</p> <p>To request that further consideration be given to this at the next meeting and that the report, slides and updated scoring figures be made available.</p>
9.	<p><u>Warm and Safe Wiltshire</u></p> <p>The Chairman introduced and welcomed Philip Morris, Senior Development Manager, Public Health who was attending this meeting to explain the work of Warm and Safe Wiltshire.</p> <p>Warm & Safe Wiltshire was a service provided by Wiltshire Council and Dorset & Wiltshire Fire and Rescue Service in partnership with the Centre for Sustainable Energy to help residents live in safer and healthier homes. Warm and Safe Wiltshire offered all residents across the county free and impartial energy saving advice. An advice line service was open 9-5pm Monday-Friday and could offer advice on the following:</p> <ul style="list-style-type: none"> • Help and advice relating to insulation, heating and draft proofing • Guidance on heating systems and controls • Issues with damp and condensation • Advice on understanding your fuel bills • Help with switching energy suppliers and fuel tariffs to keep bills affordable

	<ul style="list-style-type: none"> • Fuel debt advice • Available grants and schemes • A comprehensive home fire safety service • Advice guides and factsheets <p>Leaflets were available in the Community Centre in High Street, Westbury and further information could be obtained at www.warmandsafewiltshire.org.uk. Alternatively, members of the public could phone the organisation on 0300 003 4575.</p> <p>Dr Peter Biggs asked if Warm and Safe Wiltshire was campaigning to persuade utility companies to cease the use of pre-payment metres. Philip Morris explained that the organisation was not really engaged in campaigning but nevertheless was trying to persuade utility companies to cease the use of these metres.</p> <p>The Chairman thanked Philip Morris for his interesting and very useful presentation.</p>
10.	<p><u>Update of Defibrillators</u></p> <p>Consideration was given to a report by the Community Engagement Manager which provided an update on progress made to install defibrillators in Westbury together with costing figures.</p> <p>The meeting was reminded that following the presentation which was made to the Area Board on 2 June 2016, the Community Area Manager was requested to obtain quotes to roll the scheme out locally. Furthermore, Cllr Gordon King had agreed to approach Westbury Town Council to offer support.</p> <p>It was noted that there were various schemes available to communities that ranged from lease hire arrangements to outright ownership. A working group had yet to be formed to scope suitable locations within the Community Area, which would include the villages. It was recognised that a volunteer based rota would be required in order to carry out regular inspections of the units.</p> <p>It had been estimated that, depending on the number of defibrillators installed, the cost of this project would cost about £10,000.00. Grant funding would be required from the Area Board in order to support the project and the members of the Area Board had verbally confirmed their support.</p> <p>After some discussion,</p> <p>Resolved:</p>

	<p>That the Chairman and Cllr Gordon King look into the needs of the Westbury Community Area, including the villages, and report back to the next meeting.</p>
11.	<p><u>Community Area Transport Group</u></p> <p>The Area Board received notes of the Westbury Community Area Transport Group (CATG) meeting held on 18 November 2016.</p> <p>Resolved:</p> <p>(1) To allocate £1,000 to fund the installation of bollards in High Street, Westbury.</p> <p>(2) To allocate £3,100 to fund the resurfacing of the footpath between Gibbs Close and Bitham Brook School, Westbury.</p>
12.	<p><u>Youth Awards</u></p> <p>A report by the Community Engagement Manager was received which set out details of an initiative that would deliver a recognition and awards scheme for young people in Westbury. This initiative was based on a scheme which had been developed in Melksham and was proving to be very popular and successful.</p> <p>Resolved:</p> <p>To endorse and support the proposed scheme in Westbury and to be prepared to consider a grant application in due course.</p>
13.	<p><u>Youth Grants</u></p> <p>Consideration was given to a report by Jan Bowra, Locality Youth Facilitator, in which councillors were asked to consider funding for two applications.</p> <p>Resolved:</p> <p>(1) To approve a grant of £3,024.00 to the Youth Adventure Trust to enable eight young people from Westbury Matravers School to attend a three day residential coastal camp in May and three activity days in the winter months.</p> <p>(2) To approve a grant of £5,000.00 to Fairfield Farm College towards their accessible transport project.</p>
14.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Engagement Manager in</p>

	<p>which councillors were asked to consider funding from the 2016/17 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) Application 2168 – Westbury & Dorset Cricket Club</p> <p>To approve a grant of £5,000.00 towards the cost of replacing practice facilities.</p> <p>(2) Application 1874 – Matravers School</p> <p>To approve a grant of £5,000 towards the cost of providing a Community Learning Resource Centre at Matravers School, with the proviso that the grant is funded from LYN monies.</p> <p>(3) Application 2071 – Larkrise Riding for Disabled Group</p> <p>To approve a grant of £1,500.00 towards the cost of constructing a roof for the equine handling area.</p>
15.	<p><u>Leigh Park Community Centre, Westbury - Site Ownership Issues</u></p> <p>The Area Board received a progress report from the Chairman on the transfer of land at Leigh Park Community Centre, Westbury from Persimmon Homes (Wessex) to Wiltshire Council.</p> <p>It was noted that the Council's Strategic Assets Unit had made recent contact with Persimmon in an attempt to encourage Persimmon to transfer the land. Legal Services had also made contact with the Company Secretary of Persimmon plc seeking confirmation of the appropriate person at the company to progress the matter, at the same time providing a copy of the s106 Agreement and setting out details of the transfer requirements.</p> <p>The Council would continue to push Persimmon on the matter but the willingness to proceed with the freehold transfer sits firmly within Persimmons gift. However, steps would be taken to enforce this obligation if necessary.</p> <p>In the meantime, Legal Services had made contact with the Community Centre solicitors to providing an example lease for community asset transfers and set out that Wiltshire Council were pushing for the freehold transfer.</p>
16.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 2 February 2017 at The Laverton, Westbury.</p>

Report to Westbury Area Board
Date of meeting 2nd February 2017
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

Applicant	Amount requested	LYN Management Group recommendation
Dorset & Wilts Fire and Rescue Service	£5000.00	To award the full amount
Fairfield Farm College	£2808.24	To award £2056.00
Matraver's Combined Cadets	£3299.50	To defer until next financial year due to limited amount of funds available
Westbury Youth FC	£3000.00	To defer until next financial year due to limited amounts of funds available
Homerun Programme	£1250.00	To defer until next financial year due to limited amount of funds available

1. Background

Any recommendation made from the LYN Management Group will have been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. .For 2016/17 Westbury Area Board was allocated £20,080.00

4.2. The Westbury Area Board Youth Funding balance for 2016/17 is £7056.00

4.3. All decisions must fall within the Youth Funding allocated to Westbury Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Westbury Area Board will have a Youth Funding balance of £0.00

5. LYN report

A Local Youth Network meeting was held on Thursday 19th January 2017 where 4 grant applications for positive activities for young people were submitted and discussed. All applications met the grants criteria.

The LYN was also requested to consider funding the HomeRun Programme for the sum of £1250.00. No application submitted.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 396	Dorset & Wilts fire and Rescue Service	Salamander Project	£5000.00
Project description Short paragraph description of the project: To provide a personal development programme for young people at risk of or currently engaging in Anti-Social Behaviour. Salamander is a tailored personal development programme designed to promote empowerment in a positive environment whilst also encouraging team			

work and the supporting of others. The programme aims to develop self-confidence improve communication skills encourage participants to adopt a new set of values and address the consequences of anti-social behaviour and fire setting.

Recommendation

The application is in response to local needs of local young people causing ASB within the town. The LYN also acknowledged that the opportunity provided will provide something to do for young people during the school break.

It was on the recommendation that the full £5000.00 should be awarded towards this project

Application ID	Applicant	Project Proposal	Requested
ID328	Fairfield Farm College	Sports Equipment	£2808.24

Project Description

Short Paragraph description of project:

The Students of FFC have been raising funds for many years for a MUGA so they can play sports and include the local community. The MUGA has just opened but there is limited equipment to use for activities. They are keen to play football tennis and basket ball. Having raised funds for the MUGA they would like football goals tennis posts, net and basket ball hoops. This will be used by all students at the college the local inclusive youth community at the weekly youth club and holiday clubs as well as to play against other special schools and young people in the area.

Recommendation

It was recommended by the LYN to award the sum of £2056.00 only due to the amount of funds already granted by the Area Board during this financial year and due to the limited amount of funds remaining from the Community Youth Budget

Application ID	Applicant	Project Proposal	Requested
ID389	Matravers School Combined Cadet Force	Target shooting project	£3299.50

Project Description

Short Paragraph description of project:

Our Project has developed positively in the last 6 months as benefits are starting to be visible to our community. We are encouraging every student at Matravers to Think Differently and make the most of the new opportunities open to them. Encouraging the CCF to become a foundation for young people to develop resilience determination and ambition. The CCF is offering expansive programmes and our young people have identified target shooting as something they wish to participate in more regularly. Therefore we hope to build this into our already diverse programme of activities to develop positive characteristics in young people.

Recommendation

Due to the limited amount of funds available from the Community Youth Budget – it was recommended by the LYN to defer this application until the next financial year.

Application ID	Applicant	Project Proposal	Requested
ID412	Westbury Youth FC	Continuous Improvement Project	£3000.00

Project Description

Westbury Youth FC provides football to nearly 300 children from Westbury and the surrounding areas we aim to become an FA Charter Standard Community Club ASAP. To achieve this we aim to send more coaches on higher level FA courses to improve the standard of the coaching

and improve safety for all members of the club

Recommendation

Due to the limited amount of funds available from the Community Youth Budget – it was recommended by the LYN to defer this application until the next financial year

Application ID	Requested by	Project	Requested
NA	Community Engagement Manager on behalf of the Area Board	HomeRun in response to the JSA event	£1250.00

Project Description

HomeRun software enables and encourages efficient, active and environmentally friendly school commutes that reduce both congestion and harmful vehicle emissions. This software collects and presents commute data about how students get to school, with key metrics such as carbon emissions, transport modes and distance travelled, calculated and tracked. Moreover the HomeRun mobile application facilitates transport pooling that incorporates live 'Uber-style' tracking.

Recommendation

Due to the limited amount of funds remaining in the Community Youth Budget – it was recommended by the LYN to defer this application until the next financial year

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk

Started on: 03/01/2017 12:03:55
ID 396

Applicant Mr Rob Guy
Dorset & Wiltshire Fire and Rescue Service
Charity Number:
Dorset & Wiltshire Fire and Rescue Service
Five Rivers Health & Wellbeing Centre, Hulse Road
Salisbury
SP1 3NR
07739 899293
rob.guy@dwfire.org.uk

Current Status: Application Received

1. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project)
***required field**

Westbury Salamander Project

2. Project summary: (100 words) *required field

To provide a personal development programme for young people at risk of or currently engaging in Anti-Social Behaviour. Salamander is a tailored personal development programme designed to promote empowerment in a positive environment whilst also encouraging team work and the supporting of others. The programme aims to develop self-confidence improve communication skills encourage participants to adopt a new set of values and address the consequences of anti-social behaviour and fire setting.

3. Amount of funding required: *required field

- £0 - £1000
 £1001 - £5000
 Over £5000 (Please note - our grants will not normally exceed £5,000)

4. Which Area Board are you applying to? Not sure? -[check on a map](#) *required field

Westbury

5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.) *required field

BA13 3AF

6. Please tell us which theme(s) your project supports: *required field

- Informal education
- Youth work/development
- Sport/Leisure
- Residential
- Arts/Culture
- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment
- Health
- Other

If Other (please specify)

7. About your project

**Please tell us about your project (a strong application will address all of the following):
*required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will ensure your project is inclusive?
- How will you work with other community partners?

From discussions with the Local Youth Facilitator and through the ASBRAC panel we have been made aware of Anti-Social Behaviour taking place in Westbury by young people who have admitted to being bored. At the recent Westbury Area Board conference the lack of positive activity for young people was highlighted as an area that needs to be developed in 2017. The project will be delivered over an 8 week period and young people will get the opportunity to participate in activities such as Pumps Hose and Ladder drills learn Search rescue techniques use equipment to extract dummy casualties from a RTC take part in a water rescue scenario amongst other team building challenges. Young people completing the programme will gain an AQA Award. Local Street Based Youth Workers will be employed to engage with young people at risk of engaging in Anti Social Behaviour to discuss current issues and promote the Salamander programme as a positive activity opportunity. The young people will be consulted on course content locality and appropriate days and times of

delivery. The maximum number of young people able to attend a Salamander course at any one time is 12. This is to follow Health and Safety and Risk Assessment guidelines to ensure a high instructor to young person ratio is adhered to when using potentially dangerous firefighting equipment. All sessions and activities will be free of charge and transport will be provided to and from sessions that take place outside of Westbury to ensure young people can access all sessions. The Street Based Youth Workers and the Fire Service Youth Intervention Coordinator will work closely together prior to sessions to ensure any individual needs are met to ensure young people are able to actively engage in the programme. Dorset and Wiltshire Fire and Rescue Service currently recruit train and support a number of volunteers across all aspects of their work. All volunteers are DBS checked prior to commencing their volunteering role. Volunteers wishing to support the programme will be encouraged to do so and will be supported by the Youth Intervention Coordinator during sessions. The project will involve community engagement by inviting organisations and local clubs to attend an open session towards the end of the programme to provide information to the young people on opportunities they have in the local area. In addition local organisations parents families and friends will be invited to the end of course pass out where all in attendance will get to witness the skills the young people have developed over the previous 7 weeks

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

As a Service we are committed to safeguarding and promoting the welfare of vulnerable adults and young people. As an organisation we have identified key responsibilities around safeguarding including promoting a culture of listening to young people and taking account of their wishes and feelings both in individual decisions and the development of services putting in place arrangements which set out clearly the processes for sharing information with other professionals and the Local Safeguarding Children Board and having safe recruitment practices for individuals whom the organisation will permit to work regularly with young people including policies on when to obtain a criminal record check. Ensuring people are safe is at the forefront of our work as a Fire and Rescue Service and Safeguarding Children and Young People is an important aspect of this. All Staff and Instructors complete in house Safeguarding training which includes covering the organisations policies and procedures relating to safeguarding. All staff instructors and volunteers involved in our Salamander courses are DBS checked prior to starting post and HR hold a central record of references. In addition at the end of each session the Youth Intervention Coordinator and Instructors hold a debrief meeting to review the session where HS and Safeguarding are on the agenda. We have a Safeguarding Team that consists of a number of Safeguarding Officers two Deputy Coordinators and Jo McGowan the Safeguarding Lead who has overall responsibility for safeguarding. We also have an out of hours Safeguarding contact to enable support to be

provided outside of 9-5 hours. Young people wont have access to IT equipment to access the internet during the course however Wi-Fi maybe accessible at venues where the sessions take place. This could result in them being able to access the internet and social media during sessions through their own personal devices. Young people will be encouraged not to bring personal items with them but if they do then will be asked to put them away in lockers during activities to help minimise the risk of young people being unsafe online.

9. Monitoring your project

How will you know if your project has been successful? *required field

Registers of attendance will be taken at all sessions so a high percentage of regular attendance will help us know if young people are enjoying the experience. In addition to this we monitor outcomes such as the number of accredited certificates awarded during the course. Soft outcomes are also generated from information given by young people at the start and end of each programme and include personal development measures such as confidence leadership skills problem solving and ability to work as part of a team. All participants engaging with our programmes are offered the opportunity to provide feedback on their experience which helps us assess if the intervention has been a success but also allows to shape any changes required for future provision

10. Finance: *required field, if you are a new organisation and don't have accounts leave blank and tick box below

10a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why can't you fund this project from your reserves:

As a Public Service we are responsible for a wide range of youth intervention activities and need to manage budgets accordingly. The service will be contributing over 25 percent of the project costs through reserves and in kind support.

We are a newly formed group and do not yet have published accounts:

10b. Project Finance:

Part One: *required

Total Project cost Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
[help](#)

Total required from Area Board

Part Two: Please itemise your project expenditure and project income *required

Quick tips:

1. List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
3. Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
4. If your organisation reclaims VAT you should exclude VAT from the expenditure
5. Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
6. Here is an example layout, including how to display in kind contributions [help](#)

11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

12. Tick all the Area Boards to which you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

- Amesbury
 Bradford on Avon
 Calne
 Chippenham
 Corsham
 Devizes
 Malmesbury
 Marlborough

- Melksham
- Pewsey
- Salisbury
- Southern Wiltshire
- South West Wiltshire
- Tidworth
- Trowbridge
- Warminster
- Westbury
- Royal Wootton Bassett & Cricklade

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Do you have the following (please tick any that apply):

- Child Protection Policy
- Safeguarding Children
- Procedure for dealing with an allegation against a member of staff or a volunteer
- Complaints Procedure
- Public Liability Insurance
- Health & Safety
- Whistle blowing policy
- Internet use policy
- Constitution
- Annual Accounts
- Business/Project Plan (For projects where total project cost is over £50,000)

Legal declaration *required field

- The information on this form is correct, that any award received will be spent on the activities specified

Itemised Expenditure and income for Salamander Project

396

Itemised Expenditure	£	Itemised Income	£
Refreshments for sessions	200.00	Our Reserves	1160.00
Course Instructors (4 instructors plus a course director)	2900.00	In Kind Support	500.00
Community Street Based Youth Workers pre course engagement	440.00		
Community Street Based Youth Workers Session Support	1020.00		
Youth Coordinator pre and during cost staff time	600.00		
Laundry costs of uniform and water rescue kit	100.00		
AQA Award registration and certificate	250.00		
Course equipment, materials and wear and tear on existing appliances	820.00		
First Aid Trainer	150.00		
Water Rescue session (external provider	180.00		
Scrape Cars and appliance fuel	500.00		
Total	7160.00	Total	2160.00

Started on: 17/07/2016 21:51:40
ID 328

Applicant Dr Tina Pagett
Fairfield Farm College
Charity Number: 273924
45 High Street
Dilton Marsh
Westbury
BA13 4DL
01373823028
tina.pagett@ffc.ac.uk

Current Status: Application Received

1. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project)
***required field**

Fairfield Farm College FFC Multi-use Games Area MUGA Inclusive Sports Facilities

2. Project summary: (100 words) *required field

The Students of FFC have been raising funds for many years for a MUGA so they can play sports and include the local community. The MUGA has just opened but there is limited equipment to use for activities. They are keen to play football tennis and basket ball. Having raised funds for the MUGA they would like football goals tennis postsnet and basket ball hoops. This will be used by all students at the college the local inclusive youth community at the weekly youth club and holiday clubs as well as to play against other special schools and young people in the area.

3. Amount of funding required: *required field

- £0 - £1000
- £1001 - £5000
- Over £5000 (Please note - our grants will not normally exceed £5,000)

4. Which Area Board are you applying to? Not sure? [-check on a map](#) *required field
Westbury

5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.) *required field

BA13 4DL

6. Please tell us which theme(s) your project supports: *required field

- Informal education
- Youth work/development
- Sport/Leisure
- Residential
- Arts/Culture
- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment
- Health
- Other

If Other (please specify)

7. About your project

**Please tell us about your project (a strong application will address all of the following):
*required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will ensure your project is inclusive?
- How will you work with other community partners?

the project targets young people aged 14-25 years with learning and/or disabilities to get involved in sports and leisure activities to keep fit and have fun. This is a particular priority for young people with learning and/or disabilities where they may not feel confident to access community sports clubs- FFC works with over 100 young people in Wiltshire through the day residential and social care programmes as well as holiday and youth club activities- FFC and the clubs and activities are growing in popularity and should benefit 150 young people in the next year- The MUGA has already been built the equipment and accessories through this grant will extend the use of the MUGA. Youth Club and holiday activities carry a small charge for users- the facilities are available daily through FFC programmes accessible to all. Youth and holiday activities have a small charge with the parent support group subsidising

those that cannot access them- FFC works with the local schools volunteers from Matravers and Kingswood schools as well as Warminster school support the youth club and holiday clubs- FFC targets young people across Wiltshire with learning and/or disabilities it is totally inclusive- FFC works with the local schools sports clubs and WASP it is hosting the inclusive sports partnership this year and events will take place for young people from across Wiltshire

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

- FFC has a safeguarding children and vulnerable adults policy this is published on the website- FFC has a safeguarding team 4 designated safeguarding leads DSLs a safeguarding board and regular training- All staff and volunteers are DBS checked and we follow Wiltshires safer recruitment all records are held centrally- We have 4 DSLs that form a team and board- We have a policy for online use and appropriate restrictions in place for all young people accessing IT equipment and the Internet

9. Monitoring your project

How will you know if your project has been successful? *required field

Success of the project will be measured by the numbers of young people accessing the facility and taking part in organised sports and activities. The equipment will be used across the entire year with the residential care home operational for 52 weeks with young people accessing the facilities during the day evenings and weekends. The numbers accessing youth and holiday activities will also be measured to ensure there is maximum usage of the facilities.

10. Finance: *required field, if you are a new organisation and don't have accounts leave blank and tick box below

10a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why can't you fund this project from your reserves:

The charity commission requires the organisation to hold reserves amounting to 3 months operating costs

We are a newly formed group and do not yet have published accounts:

10b. Project Finance:

Part One: *required

Total Project cost £ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
[help](#)

Total required from £
Area Board

Part Two: Please itemise your project expenditure and project income *required

Quick tips:

1. List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
3. Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
4. If your organisation reclaims VAT you should exclude VAT from the expenditure
5. Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
6. Here is an example layout, including how to display in kind contributions [help](#)

please ensure you total these columns even if values are 0.00)

11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

12. Tick all the Area Boards to which you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

- Amesbury
- Bradford on Avon
- Calne
- Chippenham
- Corsham
- Devizes
- Malmesbury
- Marlborough
- Melksham
- Pewsey
- Salisbury
- Southern Wiltshire
- South West Wiltshire
- Tidworth
- Trowbridge
- Warminster

- Westbury
- Royal Wootton Bassett & Cricklade

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Do you have the following (please tick any that apply):

- Child Protection Policy
- Safeguarding Children
- Procedure for dealing with an allegation against a member of staff or a volunteer
- Complaints Procedure
- Public Liability Insurance
- Health & Safety
- Whistle blowing policy
- Internet use policy
- Constitution
- Annual Accounts
- Business/Project Plan (For projects where total project cost is over £50,000)

Legal declaration *required field

- The information on this form is correct, that any award received will be spent on the activities specified.

Expenditure and Income for Fairfield Farm College

Ref 328

Itemised Expenditure	£	Itemised Income	£
Freestanding tennis posts and nets	1641.20	Freestanding weighted pair goals on wheels	2495.00
Tennis rackets and balls (set of 10)	359.96		0.00
Freestanding basketball hoops	357.60		0.00
Basket balls 20	149.98		0.00
Footballs 20	175.00		0.00
Tennis Balls Bucket	124.50		0.00
Total	2808.24	Total	2495.00

Started on: 13/12/2016 08:43:23
ID 389

Applicant Mr Edward Fairnington
Matravers School Combined Cadet Force
Charity Number:
Matravers School
Springfield Road
Westbury
BA13 3QH
07736478566
Efairnington@matravers.wilts.sch.uk

Current Status: Application Received

1. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project)
***required field**

Matravers Combined Cadet Force Target shooting project

2. Project summary: (100 words) *required field

Our Project has developed positively in the last 6 months as benefits are starting to be visible to our community. We are encouraging every student at Matravers to Think Differently and make the most of the new opportunities open to them. Encouraging the CCF to become a foundation for young people to develop resilience determination and ambition. The CCF is offering expansive programmes and our young people have identified target shooting as something they wish to participate in more regularly. Therefore we hope to build this into our already diverse programme of activities to develop positive characteristics in young people.

3. Amount of funding required: *required field

- £0 - £1000
 £1001 - £5000
 Over £5000 (Please note - our grants will not normally exceed £5,000)

4. Which Area Board are you applying to? Not sure? [-check on a map](#) *required field

Westbury

5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.) *required field

BA13 3QH

6. Please tell us which theme(s) your project supports: *required field

- Informal education
- Youth work/development
- Sport/Leisure
- Residential
- Arts/Culture
- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment
- Health
- Other

If Other (please specify)

7. About your project

**Please tell us about your project (a strong application will address all of the following):
*required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will ensure your project is inclusive?
- How will you work with other community partners?

Matravers Combined Cadet Force CCF is continually growing project within the local community as a one secondary school town our goal is to continually raise the aspirations of our young people. Our motto as a contingent is to be the best hence creating an environment where our young people have a shared goal but also a personal value to aspire too. We recognise that Westbury is below half the national average for high social class therefore the aim of our Contingent is to support progress and develop the character of all our students. To aspire to high goals and reach them through ambition perseverance and resilience to reach Higher Education. Something that our CCF is set up to support as an organisation is the development of communication leadership teamwork and ambition. We can do this as we offer a variety of activities that can result in BTEC awards and nationally recognised qualifications. Therefore through consultation with our young people and feedback from parade evenings we have identified that they would like to set up a target shooting range and create a team to compete at competitions. As a contingent we are as strong in number as the school that we are attached too therefore we hope that every student at Matravers will be involved with our CCF. We aim to achieve this by running taster activities to show the difference between cadets and school. Being a youth organisation we are committed to equal opportunities for all and are mindful of the potential restrictions of those involved therefore we are able to differentiate to ensure participation and enjoyment. As we are attached to Matravers School we share their links with local organisations and as we grow we aim to support the local community further.

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

As an organisation committed to providing safeguarding to young vulnerable people and those adults working with them. We conform to our partnership schools safeguarding policy following statutory guidance which is rated outstanding through internal audit. We have annual training for our staff affiliated to the Combined Cadet Force conducted through our school and also attend adult training courses to understand the role of safeguarding as a member of the cadet uniformed services. We do hold records of staff DBS clearances application forms for volunteers and references for those involved with our contingent. As a partnered organisation the Headteacher and Designated Safeguarding Lead are responsible for the safeguarding of our young people. When we use our IT services for training we ensure our cadets understand how to protect themselves through IT lessons and sessions during tutor time alongside protecting our young people by paying for filtering of harmful websites.

9. Monitoring your project

How will you know if your project has been successful? *required field

We will monitor the success of this project through the amount of cadets who utilise this opportunity alongside ongoing feedback from our cadets about how we can achieve our goals as a contingent together. We currently evaluate all new activities upon their completion through cadet feedback and staff meetings. These different perspectives will allow us to evaluate the success of this project whilst identifying how to repeat success or avoid failure in future.

10. Finance: *required field, if you are a new organisation and don't have accounts leave blank and tick box below

10a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£ Please enter in money format **with pence** but no pound sign or comma or p. Eg
15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why can't you fund this project from your reserves:

Our money is restricted to fund other aspects of the CCF achieved from different grant sources consequently we are limited to purchasing equipment this equipment by applying for an individual grant.

We are a newly formed group and do not yet have published accounts:

10b. Project Finance:

Part One: *required

Total Project cost £ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
[help](#)

Total required from £
Area Board

Part Two: Please itemise your project expenditure and project income *required

Quick tips:

1. List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
3. Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
4. If your organisation reclaims VAT you should exclude VAT from the expenditure
5. Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
6. Here is an example layout, including how to display in kind contributions [help](#)

please ensure you total these columns even if values are 0.00

12. Tick all the Area Boards to which you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

- Amesbury
- Bradford on Avon
- Calne
- Chippenham
- Corsham
- Devizes
- Malmesbury
- Marlborough
- Melksham
- Pewsey
- Salisbury
- Southern Wiltshire
- South West Wiltshire

- Tidworth
- Trowbridge
- Warminster
- Westbury
- Royal Wootton Bassett & Cricklade

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Do you have the following (please tick any that apply):

- Child Protection Policy
- Safeguarding Children
- Procedure for dealing with an allegation against a member of staff or a volunteer
- Complaints Procedure
- Public Liability Insurance
- Health & Safety
- Whistle blowing policy
- Internet use policy
- Constitution
- Annual Accounts
- Business/Project Plan (For projects where total project cost is over £50,000)

Legal declaration *required field

- The information on this form is correct, that any award received will be spent on the activities specified

Expenditure and income for Matravers

Itemised Expenditure	£	Itemised Income	£
Cadet Scorpion Air rifle x 4	2200.00		
4 Gun Lock top Deep G54LTD Cabinet	200.00		
3-9x40WR Essential Scope	228.50		
Optime Earmuffs	100.00		
Pellets	65.00		
Air Pumps	320.00		
Toolkit	186.00		
Total	3299.50		

Started on: 17/01/2017 12:26:56
ID 412

Applicant Mr Greg Coulson
Westbury Youth Football Club
Charity Number:
9 White Horse Way

Westbury
BA13 3AH
07814956428
chairman@westburyyouth.co.uk

Current Status: Application Received

1. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project)
***required field**

Westbury Youth FC Continuous Improvement Project

2. Project summary: (100 words) *required field

Westbury Youth FC provides football to nearly 300 children from Westbury and the surrounding areas we aim to become an FA Charter Standard Community Club ASAP. To achieve this we aim to send more coaches on higher level FA courses to improve the standard of the coaching and improve safety for all members of the club.

3. Amount of funding required: *required field

- £0 - £1000
 £1001 - £5000
 Over £5000 (Please note - our grants will not normally exceed £5,000)
-

4. Which Area Board are you applying to? Not sure?

Westbury

5. What is the Post Code of where the project is taking place?

BA13 3QA

6. Please tell us which theme(s) your project supports: *required field

- Informal education
 Youth work/development
 Sport/Leisure

- Residential
- Arts/Culture
- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment
- Health
- Other

If Other (please specify)

7. About your project

Please tell us about your project (a strong application will address all of the following):

***required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will ensure your project is inclusive?
- How will you work with other community partners?

We intend to quadruple the amount we spend on coach education so that we can deliver higher quality sessions to all our members. If we invest this amount we will be eligible to become a Charter Standard Community Club. Last season the club spent 1190 on coach education. We currently have 18 Level 1 coaches and 4 Level 2 coaches in the club. Our target is to have 25 Level 1 coaches 175 per course 6 Level 2 coaches 400 per course and 2 UEFA B coaches 500 per course plus ensure we have enough to keep our current coaches educated through the continuous personal development avenues courses range from 20-100 depending on content and renew their current Emergency Aid and Safeguarding Qualifications. We have close links to a local First Aid Training company and they have agreed to create tailor-made courses so that we receive sport specific first aid training and not a generic emergency aid course this would lead to us offering a lot safer environment to our coaches and members. FA Charter Standard Community Club is the most advanced level of club development and football provision available in England. With 18 teams and nearly 300 children playing football in Westbury we now have the ambition to move the club forward to become a Community Club. The young people in our club agree that we do things well but with more investment into coach education we could do things better. We currently charge 100 per annum to become a member of the club and provide membership at reduced rates for

families with more than one child in the club or with low income. We encourage all potential volunteers to come forward and help out whether they can provide 10 minutes per week or 10 hours per week everyone is welcome to show commitment to our volunteers we encourage them to attend FA courses that are paid for by the club. Investing in the coaches education not only benefits Westbury Youth but it will benefit the whole Westbury Community as the FA courses are designed to improve children the socially and psychologically as well as their technical and physical attributes.

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

We have two dedicated Welfare Officers in the club who ensure that our Safeguarding Policy is always adhered to and are responsible for the safeguarding of everyone involved with the club. All managers/coaches/helpers are Criminal Record Checked and we ensure that anyone in regular contact with the children have valid FA Safeguarding and FE Emergency Aid certificates as a minimum. We have to do this as part of our current Charter Standard Development Club status. All volunteers sign up to our safeguarding policy and if in regular contact with children have to attend the FA Safeguarding course which requires renewal every three years.

9. Monitoring your project

How will you know if your project has been successful? *required field

10. Finance: *required field, if you are a new organisation and don't have accounts leave blank and tick box below

10a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why can't you fund this project from your reserves:

We dont currently have enough in reserve.

We are a newly formed group and do not yet have published accounts:

10b. Project Finance:

Part One: *required

Total Project cost £ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
[help](#)

Total required from £
Area Board

Part Two: Please itemise your project expenditure and project income *required

Quick tips:

1. List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
3. Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
4. If your organisation reclaims VAT you should exclude VAT from the expenditure
5. Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
6. Here is an example layout, including how to display in kind contributions [help](#)

11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

12. Tick all the Area Boards to which you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

- Amesbury
- Bradford on Avon
- Calne
- Chippenham
- Corsham
- Devizes
- Malmesbury
- Marlborough
- Melksham
- Pewsey
- Salisbury
- Southern Wiltshire
- South West Wiltshire
- Tidworth
- Trowbridge
- Warminster
- Westbury
- Royal Wootton Bassett & Cricklade

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Do you have the following (please tick any that apply):

- Child Protection Policy
- Safeguarding Children
- Procedure for dealing with an allegation against a member of staff or a volunteer

- Complaints Procedure
- Public Liability Insurance
- Health & Safety
- Whistle blowing policy
- Internet use policy
- Constitution
- Annual Accounts
- Business/Project Plan (For projects where total project cost is over £50,000)

Legal declaration *required field

- The information on this form is correct, that any award received will be spent on the activities specified.

Westbury Youth FC Improvement Project 412

Expenditure and Income

Itemised Expenditure	£	Itemised Income	£
Level 1 Courses	1225.00		
Level 2 Courses	800.00		
UEFA B Courses	1000.00		
CPD Events and Courses	900.00*	updating for all qualified coaches	
Emergency Aid Renewal	100.00*	sports injury locally ran efa training	
Safeguarding Children Renewals	100.00*		
DBS Checks	150.00*		
Mentoring Adults Course	60.00*		
Total	4335.00		

Approximately 30 16-17 year olds involved in all the courses (including females)

WILTSHIRE COUNCIL

WESTBURY AREA BOARD
February 2 2017

Youth Awards Scheme

1. Purpose of the Report

1.1. To update on progress made to deliver a youth awards scheme in Westbury

2. Background

2.1 Following an announcement at the last Area Board meeting with regards to the Westbury Young People Awards the Community Engagement Manager was tasked with progressing the awards scheme.

3. Main Considerations

Nominations are starting to come in for the first Westbury Youth Awards which will be held **Friday 10 March 2017 at the Leigh Park Community Centre**.

The event is about celebrating the achievements of the truly remarkable children and young people who live in the Westbury community area. The aim is for an inspirational evening, celebrating the amazing achievements of our children and young people and showcasing their talent by entertaining the audience with dancing, singing and music.

Performances already confirmed for the night include:

- **Matravers Dance**

There is still a requirement for local clubs or organisations to be involved in the entertainment, contact should be made with the Community Engagement Manager at the earliest opportunity.

The Westbury Young Peoples Awards are an opportunity to celebrate some of the spectacular young people we have living in the Westbury Area.

We have a number of awards that each celebrates some of the different skills, achievements and commitments of young people.

Any young person aged 18 and under living in the Westbury Community Area (Westbury, Coulston, Edington, Bratton, Heywood, Hawkeridge and Dilton Marsh) can be nominated for an award.

The Awards will be presented at a special evening event at the Leigh Park Community Centre, Westbury on Friday 10 March 2017.

You can complete the nomination form online now at <http://www.youngwestbury.org.uk>

Remember, the deadline for nominations is Friday 24th February 2017

This event would not be possible without the support of local groups, organisations and businesses. If you would like to sponsor and present an award on the night and feature in the promotional materials please get in touch. The suggested sponsorship of an award is £100.

Thank you to those businesses who have already agreed to sponsor an award:

- **Gooding Accounts of Westbury**
- **Morrisons supermarket Westbury**
- **Martin & Co Estate Agents Westbury**
- **Selwood Housing Group**
- **Hills Group**
- **ALDI supermarket Westbury**
- **Tarmac**
- **Somerset Care**

4. Implications

4.1. Financial Implications

The project is fully self-funded by local sponsorship and now has an excess which can be put towards a bigger event in 2018.

4.2. Legal Implications

None

4.3. HR Implications

None

4.4. Equality and Diversity Implications

None

5. Recommendation

That the Westbury Area Board continues to promote the event, encourages nominations from each Parish and seeks to ensure that the event is sustainable for many years to come.

Liam Cripps
Community Engagement Manager: Westbury

Report Author:	Liam Cripps Community Engagement Manager - Westbury
Tel No:	07770975684
E-Mail:	liam.cripps@wiltswhire.gov.uk



Westbury Area Board Report

February 2017

Hello and welcome to this Community Policing report.

Over the last few months Wiltshire Police has rolled out its Community Policing Team (CPT) model across Wiltshire and Swindon.

Any large scale restructuring is naturally likely to have its teething problems but I am delighted to say that so far the response has been positive. I extend my thanks to everybody within the community for their assistance and valuable feedback, which helps us to continuously improve the way we work and ultimately helps us provide the high quality of service you all deserve and expect.

Partnership work has been incredibly important in this process and we are keen to continue, where possible, working in a joined up approach to deliver that high standard of service.

As we head in to the New Year we can look forward to seeing the results of ongoing innovation and investment within Wiltshire Police. Senior leaders within the organisation have made a clear commitment to ensuring the workforce is fit and well for work and have outlined their dedication to embracing innovation and technology so that officers and staff are able to do their jobs serving and protecting the people of Wiltshire and Swindon confidently, effectively and efficiently.

I would like to reassure you that we are working to improve our 101 system. We have made efforts to ensure the service you can expect to receive when calling for non-emergencies is high quality and we are continuing to work to reduce the time it takes to get through to us.

Going forward, as ever, we welcome and encourage your feedback. Wiltshire Police is here to serve you and we always want to know where you think we can improve and of course where you think we have done well. I wish you all a safe and happy 2017.

COMMUNITY MESSAGING

Working with our local communities, we have been developing ways to reach out to all our communities and keep everyone up to date with the latest information that matters to you in your area.

feedback@wiltshire.police.uk

The challenges that face us as we enter 2017, is getting the right messages to the right people at the right time as well as balancing our demands with the threats/harm/risks that may be presented within our local community remains a continuing area for development. Through feedback and working with our local communities, we have developed the use of <https://www.wiltsmessaging.co.uk/> and are now sending out daily updates around crimes that matter to you in your area. This is enabling us to reach as much of our community as possible as quickly as possible and impart any new crime prevention advice or information about incidents that may affect you in your community that we feel you need to know about.

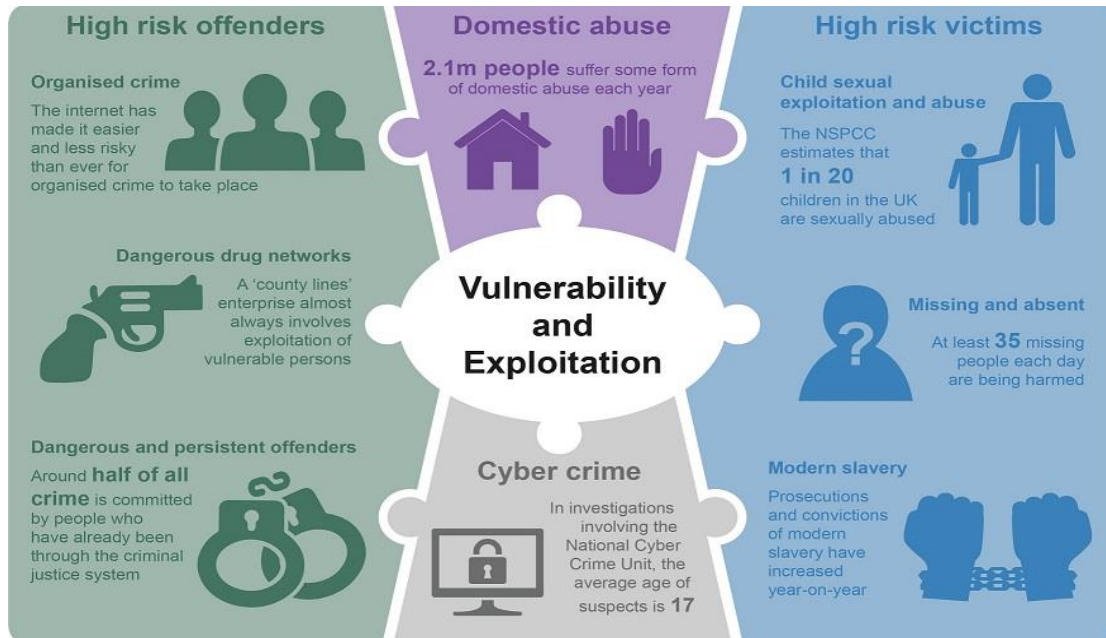
We have received some very positive feedback around this and encourage you to speak to all members of your community and encourage them to sign up to Wiltshire Messaging. It is free and a very good way of keeping all our communities connected.

<https://www.wiltsmessaging.co.uk/>

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



feedback@wiltshire.police.uk

CURRENT SECTOR SERIES

Crime Exceptions are the volume of crime that exceeds the levels we would expect over a specified period. This is based on evaluation of data, over like to like periods historically.

DECEMBER

The software we use for obtaining this data has been temporarily unavailable. We have manually compared the incidents that have been reported for Westbury throughout the month of December 2016 with the same time period from the previous two years and can report that there are no significant differences in terms of the numbers and types of incidents that Police have been made aware of.

It is pleasing to see though that the number of Vehicle Crime, Public Order, Theft, Violence, and Burglaries reported have all seen a decrease, albeit very slight, when compared to the previous year.

There have been no Dwelling Burglaries reported in December, with five confirmed Non Dwelling Burglaries with three reported in the rural villages and two within the Industrial Estate.

There have been no charges to note in the Westbury area throughout the month of December.

JANUARY

Looking at the first half of January 2017, we have seen an increase in the amount of reports we are receiving about people causing damage and on some occasions breaking in to disused commercial premises within the Westbury area. We are grateful of the vigilance shown by the Community who are taking note of the suspicious incidents and reporting them accordingly via 101, and would urge them to continue to do so.

Westbury has also seen 4 reports so far of vehicles being broken in to. On three occasions tools have been targeted. No persons have been arrested in connection with these specific incidents, although one male was arrested after being seen in suspicious circumstances near to a vehicle in Edington and is on Police bail pending further enquiries.

During the evening of 9th January there was an Aggravated Burglary in Westbury where a large quantity of cash and jewellery was taken after one of the occupants was assaulted. This is clearly very distressing for the victims and also of concern for other people in the area. Whilst no arrests have been made regarding this as yet, CID are investigating the offence and with the assistance of the Community Policing Team will continue to gather evidence and offer support to the victims and the community.

Across the wider area we are starting to see a slight increase in sheds and outbuildings being broken in to, and would like to remind people to do what they can to keep their property safe and to contact Police if they are a victim of such incidents or if they see suspicious behavior.

An ongoing reminder to all that they can register their valuable property including bikes, phones etc. for free at www.immobilise.com and this website connects with a secondary Police accessible website which is used by Forces all over the UK to try to reunite any found or seized property with its rightful owners.

Charges of note

Throughout December and the start of January, three people were charged with drink drive related offences.

Aulessando BARROS, 44 years, of ST MARYS LANE, DILTON MARSH was charged with driving with excessive alcohol and bailed to appear at Chippenham Court on 12th January.

Derek NORRIS, 51 years, of WESTBURY LEIGH was charged with failing to provide a specimen for analysis and bailed to appear at Chippenham Court on 12th January.

Aimee PEACE, 23 years, of DORSET DRIVE, WESTBURY was charged with driving with excessive alcohol and bailed to appear at Chippenham Court on 15th December where she was sentenced to a 16 month disqualification from driving.

Reuben MILLAR, 25 years, of MARISTOW STREET, WESTBURY, was arrested on warrant for failing to appear in Court for an original offence of Burglary. He was refused bail and charged to appear in Swindon Court on 11th January where he was bailed to appear at Chippenham Court on 9th February.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Community Coordinator PC 1570 Amy Hardman : amy.hardman@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1801 Louis McCoy : louis.mccoy@wiltshire.pnn.police.uk

Sector Head Insp 2517 James Brain : james.brain@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk



Westbury Area Board- Report, 2nd February 2017.

Keeping Safe in Winter.

Seasonal safety advice is available on our web site. Areas covered include Chimney safety, electric blankets and general winter safety advice.

Visit www.dwfire.org.uk and follow the 'your safety' link to access this and other guidance. Advice for businesses is also available.

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Response

Total Fire Calls for Westbury Fire station; 24/11/16 – 21/01/17, 32

Category	Call sign	Total Incidents
False Alarm	44P1	11
Fire	44P1	6
Other	44P1	3
Special Service	44P1	3
Total		23

Appliance Availability, November/December

70%.

On-Call Recruitment

A new trainee firefighter has started at the station. His initial training course began at our training centre in Devizes on the 10th January.

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm.

Recent Notable Incidents attended by the Westbury crew

No significant incidents in the Westbury area for this reporting period.

Westbury crew did attend a 6 pump fire at the old Bowyers site in Trowbridge and a 4 pump fire at the Avenue Primary School in Warminster.

NOT PROTECTIVELY MARKED



A majority of our accidental house fires are cooking related, visit our web site for specific advice regarding cooking.

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Andy Green

District Commander, Trowbridge, Bradford on Avon & Westbury.

Email: andy.green@dwfire.org.uk

Tel: 01722 691247 | Mobile: 07734 483886

NOT PROTECTIVELY MARKED

BA13+ REPORT TO WESTBURY AREA BOARD

The latest BA13+ Community Area Partnership meeting had an environmental theme. We met on 17th November, a suitably rainy night, to hear about flooding and fracking in Wiltshire.

The meeting was held at the Leighton Recreation Centre, and was chaired by Carole King.

A good-sized audience heard first from Guy Parker from the Environment Agency who led a talk entitled chalk and cheese; briefly touching on the Somerset levels (where the cheese comes from) and concentrating on the chalk areas, i.e. here in Wiltshire. Areas of chalk are susceptible to groundwater flooding. The chalk formations run down and across from Buckinghamshire and down to Dorset across Wiltshire, and down into France. The chalk can be 300 metres deep, and full of water. An explanation was given of what causes groundwater flooding, and how it is different to runoff water.

The Environment Agency provide an excellent warning service. They monitor groundwater levels via boreholes.

Guy concluded by speaking about the Somerset Levels (the cheese to the chalk). A good argument could be made for not digging ditches and dredging them, and instead planting more trees as water levels wouldn't rise so high.

Trevor Carbin then spoke briefly on fracking, or hydraulic fracturing. In West Wiltshire in 2015 South Western Energy were awarded licences for exploration in a 20 sq km area around Westbury, primarily looking for coal-bed methane. There is however very little coal in this area so it was a bit of a mystery as to why they were awarded licences. There was then a consultation on the impact on the wildlife in the area in late 2015. In September 2016 it was announced that South Western Energy were not taking up their licences, quoting rising energy prices. Trevor is of the opinion that there is a 99% percent probability that there won't now be any fracking in this area. Even so it would be impossible to say whether it would be an environmental disaster here in Wiltshire or whether it would be like Whytch Farm in Dorset, the largest operation in Europe, which for the past 40 years has quietly got on with its business without anyone really noticing. At one time they were producing 100,000 barrels of oil a day. Trevor was thanked for a very thought provoking presentation.

The next Partnership meeting, which takes place on Thursday 16th February 2016 at 6.45pm at the Leighton Recreation Centre, Wellhead Lane, Westbury is themed around Westbury's jobs and economy. We will be welcoming guest speakers from the new Hawkeridge Business Park and from the Head of Economic Development and Planning at Wiltshire Council.

Phil McMullen, BA13+ Community Area Partnership administrator







December 2016

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

What to keep in your medicine cabinet

<p>Painkillers</p>  <p>Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.</p>	<p>Antihistamines</p>  <p>Useful for dealing with allergies, insect bites and hay fever.</p>
<p>Oral rehydration salts</p>  <p>Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.</p>	<p>Indigestion treatment</p>  <p>If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.</p>
<p>Anti-diarrhoea tablets</p>  <p>It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.</p>	<p>Suncream</p>  <p>Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.</p>

In Wiltshire, there are numerous ways to get healthcare advice and treatment. Consider all the options available to help you make the right decision about where to go if you need treatment.



NHS 111: free non-emergency number | trained call handlers will listen to your symptoms and direct you to the best medical care for you | 24 hours a day, 365 days a year

NHS Choices: UK's biggest health website | 24 hours a day, 365 days a year | www.nhs.uk | for information specifically for Wiltshire, visit: www.yourcareyoursupportwiltshire.org.uk

GP out of hours: 6.30pm - 8am on weekdays and all day at weekends/bank holidays | call your GP to access the service | call 111 if you urgently need medical help, but it's not life-threatening

Minor Injuries Unit (MIU): treat minor injuries that are not life-threatening e.g. cuts, bites and simple fractures | Trowbridge x-ray: 9am - 1.30pm and 2pm - 5pm | Chippenham x-ray: 9am - 12.30pm and 1pm - 5pm

Pharmacist: experts in medicines | advice on common ailments | potential alternative to a GP visit | opening hours vary, for your local hours visit: bit.ly/YourPharmacy

GP: see a GP if you have a condition that can't be treated with over the counter medication or advice from a pharmacist | for your local GP details visit: bit.ly/My_GP

A&E: for genuine life-threatening emergencies only | 24 hours a day, 365 days a year



Area Board Update - January 2017

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Listening to children and young people

What better way to find out what children and young people think about health and care services than by inviting them to speak to a specially trained ‘young listener’? During 2016 Healthwatch Wiltshire worked with Youth Action Wiltshire on this innovative approach to engagement. A team of Young Listeners were supported to find out about what it is like to be a young carer, live with a special educational need, or with mental ill-health. We plan to build on the work with the Young Listeners in 2017 looking specifically at mental health and school health services. Find out more here:

www.healthwatchwiltshire.co.uk/project/young-listeners/

The first ever Wiltshire Youth Summit is taking place in February. It is being planned and delivered by a team of young people working with Wiltshire Council, Healthwatch Wiltshire and Wiltshire Police, delivered in partnership with Devizes School and Wiltshire Community Foundation. Representatives are invited from all of Wiltshire’s secondary schools, special schools and colleges. It promises to be an exciting day giving delegates the opportunity to meet young people from all parts of the county, express their views on a range of issues linked to health, wellbeing, and safety and speak directly to the decision-makers.



- W I L T S H I R E -

Your Care Your Support Wiltshire (YCYSW)

Your Care Your Support Wiltshire is focused on continuous improvement. The team at Healthwatch continue to have a two-way conversation with our users. We help our community understand how to use our site, how to interact with our content and how to use the internet to solve their problems. In doing so we learn how real people approach the internet, their search for resolutions to the issues they face, and how they plan to maintain their health and independence at home. We feed this information back into our site design and content provisioning.

We have added 70 new directory entries this month, and will be adding these to pre-prepared Area Guides. New pages are coming about End of Life Care and older pages are being refreshed. The community of site users is growing, with 1000 page views on busy days, 24% of which are from users on mobile or tablet devices, 76% from desktop devices. Most of our users come from organic search, referral or direct to the site; so we might be doing more on social media during 2017.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk



Your local information and support site for Health and Social Care

www.yourcareyoursupportwiltshire.org.uk

Westbury Town Council

Area Board Report – 2 February 2017

As reported verbally at the last Area Board Meeting the Christmas Fayre and Light switch-on were both highly successful and attracted good crowds. This was particularly true of the switch-on where it was great to see so many people packing the High Street. The Council received a lot of favourable feedback and also some comments about how things could be improved. The Events Committee will take all these points into consideration for next year's event.

The main item to report is that the Town Council will be raising the precept this year by 12%. This equates to approximately 23p per week increase for a Band D property. The reasons for this are that the Council will be taking over more things which will no longer be done by Wiltshire Council. In addition to the Public Toilets which has already occurred we will also have to start paying for the Play Areas and an increased area of landscape planting.

The main reason for the increase is, however, that the Town Council have agreed to reinstate 2 hours of free parking in the High Street car park. This will cost approximately £35, 000 per year but we believe that this is a good move to help re-vitalise the Town Centre for the benefit of everyone.

Stephen Andrews

Mayor of Westbury

**WILTSHIRE COUNCIL
Westbury AREA BOARD**

Thursday 8th December 2016

**Westbury 'Our Community Matters'
Local priorities for action**

1. Purpose of the Report

To update members on the outcome of the 'Our Community Matters' Joint Strategic Assessment event held on Tuesday 8th November and to recommend that the Area Board endorses the outcomes.

2. Background

The Westbury 'Our Community Matters' event was held on Tuesday 8th November at Leigh Park Community Centre. Almost 80 members of the public and partner agencies attended and participated in the event, which focused on the data set out in the [Community Area Joint Strategic Assessment 2016-17](#).

The JSA brings together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.

Participants at the events used the data to inform themed roundtable discussions and to identify local priorities underpinned by the research. All participants had the opportunity to vote on the priorities and the results are set out in this report. Following agreement on the priorities, the themed roundtables then looked at practical community-led actions that could be taken to address the issues identified.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Develop a community plan for the area
- Provide the Council and partners with a clear focus for local actions

The Area Board is now invited to review the priorities and agree how it wishes to initiate and coordinate action working with partners, community groups and the public.

3. **Priorities identified**

The following documents set out the outcomes of the meeting and the priorities identified:

- Online video - achievements over the last two years [Westbury Our Community Matters](#)
- Appendix 1 – potential projects identified

4. **Moving forward with community-led action**

To address the priorities, the Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to facilitate and support community-led projects. Some of the actions will be easier to address than others and it is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

It will be up to the Area Board whether it wishes to champion a particular issue or theme over the next year and to target resources to support community-led initiatives around these themes and issues.

5. **Recommendations**

- (1) That the Area Board adopts the priorities identified by the 'Our Community Matters' event and works to facilitate local action to tackle those priorities.
- (2) That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and any other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas.
- (3) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified.
- (4) That the Board considers whether it wishes to champion a particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities.
- (5) That the Board considers appointing a lead member to champion any priority (priorities) adopted.

- (6) That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Board meetings.
- (7) The Area Board expresses its thanks to the people who gave their time to participate in the event.

Report Author: Liam Cripps, Westbury Community Engagement Manager
Tel: 07770 975684
E-Mail: Liam.cripps@wiltshire.gov.uk

Our Community Matters: Westbury

Children and young people	
Answer Options	Vote
→ Child poverty	46.8%
Special educational needs and disability	27.7%
Educational attainment	42.6%
→ Mental and emotional health	66.0%
→ Positive leisure time activities	55.3%
Childhood obesity	31.9%
Teenage pregnancy	2.1%
Job prospects	27.7%

Community safety	
Answer Options	Vote
→ Anti-social behaviour	78.7%
Domestic violence	29.8%
→ Alcohol and drug abuse	40.4%
→ Protecting the vulnerable	70.2%
Highway safety	38.3%
Emergency planning	12.8%
Social cohesion	29.8%

Culture	
Answer Options	Vote
Participation in arts	21.3%
→ Affordable access to cultural activities	59.6%
→ Involvement in community events	55.3%
→ Library use	53.2%
Heritage and history	42.6%
Diversity and social inclusion	46.8%
Venues for cultural activities	21.3%

Results of voting

Economy	
Answer Options	Vote
→ Employment opportunities	63.8%
Training and skills	48.9%
→ Apprenticeships and work experience	59.6%
Inward investment	17.0%
Support for existing businesses	40.4%
Debt and financial inclusion	17.0%
→ New business creation and start ups	53.2%

Environment	
Answer Options	Vote
→ Wildlife and biodiversity	53.2%
River quality	2.1%
Recycling rates	42.6%
→ Protecting the countryside	78.7%
Flooding	19.1%
→ Fly tipping and litter	85.1%
Improving rights of way	19.1%

Health, wellbeing and leisure	
Answer Options	Vote
Obesity	46.8%
→ Mental health	70.2%
→ Physical fitness and activity	53.2%
Skin cancers	0.0%
NHS Health checks and vaccinations	27.7%
→ Healthy lifestyles	48.9%
→ Support for carers	48.9%
Breast feeding and post natal care	4.3%

Older people	
Answer Options	Vote
→ Dementia	51.1%
→ Social isolation and loneliness	87.2%
→ Support for carers	40.4%
Independent living	25.5%
Safeguarding the vulnerable	31.9%
Positive activities	25.5%
Avoiding emergency admissions	29.8%
Poverty	8.5%

Transport	
Answer Options	Vote
→ Road improvements	48.9%
Reducing car use and traffic	19.1%
→ Access to public transport	70.2%
Cycling and walking	40.4%
Speeding and road safety	42.6%
→ Highway infrastructure	44.7%
Air quality	17.0%
Street cleaning	17.0%

Community and housing	
Answer Options	Vote
→ Deprivation and poverty	59.6%
Volunteering	31.9%
Homelessness	14.9%
→ Affordable housing	66.0%
Diversity and inclusion	23.4%
→ Community events and activities	57.4%
Civic pride and participation	46.8%

List of Grant Applications for Westbury Area Board – 2nd February 2017

Applicant	Project summary	Amount Requested from Area Board	Total Project Cost
Westbury Town Council 2263	<p>Westbury defibrillator project:</p> <p>This project will provide defibrillators in Westbury. The defibrillators will be available to the public 247 in a carefully chosen locations to provide the most suitable and accessible service. Currently Westbury does not have defibrillators available outside office surgery hours.</p> <p>The Westbury community will benefit from defibrillators in key strategic sites located in areas of Westbury as recommended by a specialist. This will enable critical response time to reduce risk of death.</p> <p>Each unit has a ten year guarantee. This provides the council with a number of options to enable the continuation of this project in the future. For example funding through a new grant application precept or other.</p> <p>Westbury Town Council will work in partnership with Westbury Area Board to jointly fund, promote and support the project.</p>	£5,000	£10,000

Remaining Budget: £5,546.09

Total of current applications: £5,000.00

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 13th January 2017			
1.	Attendees and apologies			
	Present:	Cllr Jerry Wickham, Cllr David Jenkins, Cllr Russell Hawker, Cllr Gordon King (Wiltshire Council), Amanda Mcann (Westbury Town Council), Francis Morland (Westbury Town Council), Carole King (WCAP), Mike Swabey (Edington Parish Council), Keith Youngs (Heywood Parish Council), Pat Whyte, Spencer Drinkwater and Kirsty Rose (Wiltshire Council),		
	Apologies:	Alison Irving (Dilton Marsh Parish Council)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Westbury Area Board meeting on the 8 th December 2016. http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MId=10144&Ver=4		
3.	Financial Position			
		The current budget remaining is £6118.		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	Bratton Road, Westbury – Pedestrian Crossing request <i>Priority 1</i>	Works due to take place w/c 16 th January	Area board to note	AB
b)	Issue 4318 Yellow lines Eden Vale Road/Matravers Close junction <i>Priority 2</i>	TRO consultation begins 13 th January 2017 until 6 th February 2017	Area board to note	AB
c)	Issue 4484 Additional yellow lines Spur Road, Westbury <i>Priority 2</i>	TRO consultation begins 13th January 2017 until 6th February 2017	Area board to note	
d)	Issue 4448 and 4435 Parking at junction of Slag Lane/Station Road <i>Priority 2</i>	TRO consultation begins 13th January 2017 until 6th February 2017	Area board to note	
e)	Issue 4429 Yellow Lines Sandalwood Road, Westbury Leigh Primary School <i>Priority 2</i>	TRO consultation begins 13th January 2017 until 6th February 2017	Area board to note	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	Issue 4678 Waiting restriction request – Leigh Road, Westbury <i>Priority 2</i>	TRO consultation begins 13th January 2017 until 6th February 2017	Area board to note	
g)	Issue 4445 Vehicles obstructing pedestrian access to High Street <i>Priority 3</i>	KR tabled a plan showing the proposed bollard locations. These are within privately owned land but will remove obstruction of the pedestrian route. Parking will not be eliminated by this option. Discussion took place around locating the bollards such that vehicles would be unable to park on this area. KR reiterated that WC were unwilling to adopt the land and that this would likely be a requirement of the treasury should bollards be installed to prevent access onto this piece of land. It was agreed that KR would proceed with the proposed installation plan.	KR to proceed with bollard installation	AB
5.	Other Priority schemes			
a)	Tower Hill, Dilton Marsh <i>Substantive Scheme</i>	Residents raised concerns following letter drop prior to construction resulting in construction being put on hold. KR and JW met with residents and discussed concerns. KR to review design. Funding carried over to next financial year. FM stated that a local resident had raised concern about access to his field. KR noted this for consideration during the design stage.	Area board to note the update	AB
b)	Clivey to Clearwood, Dilton Marsh <i>Substantive Scheme</i>	Footway works complete. BT have undertaken site visit and will be removing the telegraph pole and taking the service underground using existing ductwork. JW informed the group that the works have been well received by local residents.	Area board to note the update	AB

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c)	Speeding on Leigh Park near Willoughby Close	KR has submitted a further metrocount request. RH explained that parking near the roundabout with Camargue Road/Mustang Close creates an issue for vehicles travelling on Leigh Park Way	KR to chase metrocount information.	
d)	Issue 4618 Speeding A350 Chalford Westbury	KR still to investigate options. Collision stats for the past 3 years show 3 slight injury collisions with no common factors or common location.	KR to investigate solutions and report back	KR
e)	Issue 4746 Road markings – Stormore into Red Pit, Dilton Marsh	KR proposed the painting of 30mph roundels on the gateway surfacing on the B3099 and additional lining to mark the junction of Red Pit onto B3099. Additionally, white bar markings on and opposite the junction of Red Pit and Stormore were recommended.	CATG agreed to allocate £1000 for this scheme subject to approval of the proposal by Dilton Marsh Parish Council.	KR/ FM
f)	Issue 4803 Speed reduction measures – Slag Lane/Station Road/Frogmore Road, Westbury	Awaiting metrocount results		
g)	Issue 4814 Traffic Calming measures – Bratton Road, Westbury	Awaiting metrocount results		
h)	Issue 4837 Resurface footpath – Gibbs Close to Bitham Brook School, Westbury	Paul Millard (RoW Officer) is leading this. Primarily funded by S106 monies as majority of route is by-way and not highway. Works likely to be completed by 20 th January 2017		
i)	Issue 4842 – Dropped kerb request – Danvers Way, Bitham Park, Westbury	KR to continue to try and contact issue raiser to identify exact location.		
6.	New Requests / Issues			

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a)	Issue 5031 Broadway Road, Westbury – Double Yellow Line Request	To be referred to Heywood Parish Council for consideration	Heywood Parish Council to consider	HPC
b)	Issue 5023 Access issues, Springfield Road, Westbury	To be referred to Westbury Town Council. KR explained a previous report had been prepared outlining various measures to deal with school travel (circulated with minutes). RH requested that Residents Parking be considered.	Westbury Town Council to consider.	WTC
c)	Issue 5021 Speeding, Slag Lane	Awaiting metrocount results – see issue 4803		
d)	Issue 4958 Yellow Lines, Slag Lane	TRO advert for lining begins 13 th January – see issue 4448		
e)	Issue 4927 Church Lane, Westbury	£100 contribution offered by WTC for signing. KR explained an additional nameplate as requested would cost approx £200 to install	CATG agreed a 50% contribution of £100 to be matched by Westbury Town Council	
f)	Issue 4881 Visibility issue, Eden Vale Rd/Leigh Rd, Westbury	TRO advert for lining to alleviate issue begins 13 th January – see issue 4678		
g)	Issue 4873 Speeding through chicane, Suffolk Road, Westbury	Issue supported by WTC but do not support speed cushion as solution. KR to review options.		
h)	Issue 4848 Parking Bay, The Butts, Westbury	This was discussed and felt that parking issues in this location are a neighbour issue and should be resolved locally. Marking of bays within the lay-by would not resolve the issue. KR explained that the lay-by is adopted highway. GK felt that residents were unaware of this and some believed they owned part of the layby thus exacerbating the issue. It was agreed that Liam Cripps would work with the CATG to prepare an article for the White Horse News to assist with ensuring residents are aware of the status of the layby	Liam Cripps and Cllr King to progress information for White Horse News	LC/GK

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7.	Other items			
a)	Freight Priorities	It was decided to put forward the B3098 and C19 as the top 2 freight priorities.		
b)	The Wier, Edington – concern re speed of vehicles	MS stated that EPC are concerned about the speed of vehicles entering and exiting The Wier. EPC feel that the slow markings should be reinstated and/or a 20mph speed limit considered. It was agreed that KR would visit the site and review options prior to any speed limit assessment taking place.	KR to review	KR
c)	Primmers Place Westbury – parking issues	DJ raised concerns from residents that the proposed restrictions at Slag Lane may increase parking within Primmers Place and questioned why Slag Lane had been taken forward for waiting restrictions and Primmers Place had not. KR explained that the CATG had progressed waiting restrictions on Slag Lane as a result of safety issues while the parking in Primmers Place, while affecting residents, does not have such safety implications. KR explained that the appropriate mechanism for requesting restrictions in Primmers Place is via the annual parking review through the town council.		

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d)	The Ham, Westbury – faded signs at traffic calming	KY expressed concern that the signs at the traffic calming on The Ham are becoming increasingly faded. PW agreed to look into replacement	PW to review	PW
8.	Date of Next Meeting: to be confirmed			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £5018

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

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4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications